Illinois Forensic Science Commission
Technology Subcommittee
Open Meeting-Via Web Ex
Wednesday, July 15, 2025, 11:00 a.m.

Meeting Minutes

I. Call to Order
   1. 11:00 a.m. by Subcommittee Chairperson Mr. Buford.

II. Roll call
   1. Jeffrey Buford, Commission Member, Subcommittee Chairperson
   2. Jillian Baker, Commission Member
   3. Jeanne Richeal, Commission Member
   4. Caryn Tucker, Commission Member*
   5. Amy Watroba, Executive Director-Illinois Forensic Science Commission
   6. Casey Craven, ISP
   7. Gina Havlik, NIRCL
   8. Daniel Pruitt, ISP
   9. Cassandra Richards, ISP
   10. Megan Salasek, ISP
   11. Larry Shelton, ISP
   12. Bryan Tomac, ISP
   13. Samantha Webb, ISP

   * Denotes individual who joined meeting after roll call

III. Review of Minutes/Adoption

   1. The minutes from the May 13, 2026 subcommittee meeting were approved.

IV. Chairperson Report

   1. Mr. Buford summarized the presentation from the last meeting and indicated that he invited Ms. Webb to this meeting to present more information and to allow more time for questions and dialogue.

V. Discussion

   1. Quality Systems and Quality Assurance Technologies- Guest Speaker: Samantha Webb- Laboratory Director, ISP Rockford Forensic Science Laboratory

      a. Ms. Webb provided introductory remarks summarizing the presentation at the previous meeting and then provided an additional power point presentation on the topic of Quality Management System (QMS) Software. Ms. Webb then answered questions from subcommittee members.

VI. Public Comment

1. No public comment offered.

VII. Next Meeting/ Adjournment

1. The next meeting is scheduled for Wednesday, August 19, 2026, at 11 a.m.
2. Meeting adjourned at approximately 11:45 a.m.