

Illinois Forensic Science Commission

Quality Systems Subcommittee

Meeting Minutes

June 5, 2025, 10:00 a.m. meeting

- I. Call to order
Subcommittee Chairperson Claire Dragovich, called the meeting to order at approximately 10:00 a.m. The meeting was held via Web Ex.
- II. Roll-call
The following people were present:
 1. Claire Dragovich, FS Commission Member, Subcommittee Chairperson
 2. Jeffrey Buford, FS Commission Member, Subcommittee Member
 3. Frances Kammuehler, NIRCL, Subcommittee Member
 4. Joanne Liu, Illinois State Police, Subcommittee Member
 5. Judge Art Hill (ret.), Commission Member
 6. Amy Watroba, Executive Director-Forensic Science Commission
 7. Maya Dukmasova
- III. Review of Minutes: The minutes of the May 29, 2025, subcommittee meeting were approved with one noted amendment.
- IV. Discussion: Compiling information for and drafting of 2024 Significant Non-Conformity Report for publicly funded ISO 17025 accredited forensic laboratory systems in Illinois.

Ms. Dragovich explained that the purpose of this meeting is to continue discussion regarding the annual report summarizing the significant non-conformities reported by laboratories for 2024. The subcommittee members all reviewed the draft report in the shared workspace. There were no questions or comments regarding the draft document. The subcommittee members agreed that the content of the report drafted by lawyers for UIC about AFTL should not be addressed in the subcommittee's annual report for 2024. Rather, consistent with the language in the Commission's statute, the annual report should be based on the non-conformity information AFTL and the other labs provided to the subcommittee.

The subcommittee voted to submit the draft annual report summarizing non-conformities for 2024 to the Forensic Science Commission for review.

V. Old Business

The subcommittee discussed possible next steps related to the report drafted by lawyers for UIC about AFTL, given the Commission's directive to the subcommittee to monitor and review developments related to toxicology testing at AFTL. The subcommittee decided to invite subject matter experts in toxicology to the next subcommittee meeting to discuss the report and answer subcommittee members' questions. After initial discussions with subject matter experts in toxicology, the subcommittee plans to pinpoint what additional topics from the report, if any, warrant discussion.

The next meeting will be scheduled via Doodle Poll based on invited subject matter experts' availability.

VI. New Business

None.

VII. Public Comment

No public comment offered.

VIII. Next Meeting/Adjournment

The next meeting will be scheduled via Doodle Poll. Meeting adjourned at approximately 10:15 a.m.