

**Illinois Forensic Science Commission  
 Training and Career Development Subcommittee  
 Open Meeting  
 Monday, April 28, 2025, at 11 a.m.  
 Meeting Minutes**

- I. Call to Order
  - a. Meeting called to order at 11:00 a.m. by Caryn Tucker
- II. Roll-call/confirmation of quorum

| Name  | Present<br>(X) |
|---|----------------|
| Jillian Baker, Commission Member, Subcommittee Member         | X              |
| Jeff Buford, Commission Member, Subcommittee Member           | X              |
| Judge Art Hill (ret.), Commission Member, Subcommittee Member | X              |
| Jodi Hoos, Commission Member, Subcommittee Member             | X              |
| Jeanne Richeal, Commission Member, Subcommittee Member        | X              |
| Caryn Tucker, Commission Member, Subcommittee Chairperson     | X              |
| Claire Dragovich, Commission Member                           | X              |
| Amy Watroba, Executive Director-Forensic Science Commission   | X              |
|   |                |
| James DeFrancesco, Loyola University Chicago                  | X              |
| Bill Demuth, Illinois State Police                            | X              |
| Karen Duquette, NIRCL   | X              |
| Gail Gutierrez, Illinois State Police                         | X              |
| Gina Havlik, NIRCL  | X              |
| Gary Lind, NIRCL  | X              |
| Anastasia Petruncio, Illinois State Police                    | X              |
| Lisa Ramos, NIRCL   | X              |
| Larry Shelton, Illinois State Police                          | X              |
| Lindsay Simpson, NIRCL  | X              |
| Tom Spudich, SIUE   | X              |

- III. Approval of Minutes
  - a. March 24, 2025, meeting minutes: Ms. Baker moved to approve minutes. Second by Judge Hill. Motion passed.
- IV. New Business
  - a. No new business.
- V. Old Business- Update and discussion on next steps for pilot project to create videos addressing fundamentals of core forensic disciplines.

- a. The subcommittee discussed the draft videos for Latent Prints and Drug Chemistry. Ms. Watroba provided an update regarding reviewing the images and videos included in the video presentations with a focus on using images created by the labs and royalty-free/open source images. Sourcing images also was discussed as was application of fair use principles because the videos are educational in nature. Ms. Watroba noted that the Commission's enabling statute specifically mentions providing educational opportunities and that the disclaimer developed for the videos specifically states that the videos are for educational purposes only. Ms. Watroba indicated that she reached out to ISP's Legal Department as a resource for information. The process for the videos to be reviewed by ISP Legal before they are posted on the Commission's website also was discussed. By consensus, the subcommittee decided to have ISP Legal review the videos before they are submitted to the Commission for approval. This allows the Commission to review the final product that will be published when deciding whether to approve the material.
- b. The subcommittee then discussed comments offered related to the Drug Chemistry presentation. References to courtroom testimony in the video were discussed. By consensus the subcommittee decided to develop language that can be used consistently in the presentations for all disciplines related to the fact that part of a forensic scientist's job is to testify, if needed. Drug Chemistry is working on adjustments to the images and sources/links included in the presentation.
- c. The subcommittee then discussed the Latent Print video and updates that were made in response to comments. Latent Prints will review images and add sources as needed and add language related to testimony consistent with the other presentation.
- d. Ms. Watroba provided an update on the introductory video that will be used for all the videos. She provided a draft script to ISP PIO and she will continue to work with them to put together that video.
- e. The subcommittee discussed which representatives from the other disciplines and labs have been identified to participate in the creation of the videos for the next round of disciplines. Participants will be provided access to the TEAMS page and information regarding format to be consistent with the pilot videos. Toxicology and Firearms will start working on the content portions of their videos.

#### VI. Public Participation

- a. Ms. Dragovich commented that it should be clear at the beginning of the videos that they are educational and are not best practices or standards videos. She also agreed that every discipline's video should contain reference to testimony.

#### VII. Next Meeting/ Adjournment

- a. Next meeting is scheduled for May 21, 2025, at 1:00 p.m.
- b. Meeting adjourned by Chairperson Tucker at 12:06 p.m.